

**CAAIF Annual General Meeting
Wednesday, November 8, 2023
~8:30 pm EST; Virtual**

1. Welcome Remarks from the Acting Chair, Dr. Chuck Frankish

The Chair called the meeting to order at 8:27 pm EST. The Acting Chair thanked the CSACI for arranging the virtual AGM and for their continued support.

2. Approval of the Agenda

The Acting Chair called for a motion to approve the agenda.

Upon motion duly made by Anne Ellis, seconded by Harissios Vliagoftis, and unanimously carried,

IT WAS RESOLVED THAT the agenda for the CAAIF Annual General Meeting of November 8, 2023, be approved as presented.

3. Declarations of Conflict of Interest

The Acting Chair asked if there were any declarations of conflict of interest or potential or perceived conflicts of interest based on the approved agenda.

IT WAS RESOLVED BY CONCENSUS THAT no conflicts have been declared.

4. Approval of the Annual General Meeting Minutes from October 12, 2022 (Virtual)

The Chair called for a motion to approve the Minutes of the October 12, 2022 CAAIF Annual General Meeting held virtually.

Upon motion duly made by Philippe Bégin, seconded by Mark Greenwald, and unanimously carried,

IT WAS RESOLVED THAT the Minutes of the CAAIF Annual General Meeting on October 12, 2022, held virtually, be approved as presented.

5. Financial Report

5.1 Audited Financial Statements for 2022

The Acting Chair called for a motion that the CAAIF Membership approve the 2022 Audited Statements as recommended by the Treasurer.

The Treasurer provided a detailed report on the 2022 Audited Statements. All agreed that the report confirmed that CAAIF finances were in good order. CAAIF was congratulated on having such a healthy financial statement.

Upon motion duly made by Mark Greenwald, seconded by Philippe Bégin, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership approves CAAIF's 2022 Audited Statements prepared by Baker Tilly Ottawa as presented.

5.2 Appointment of Auditors for 2023-2024

The Acting Chair called for a motion that the Membership approve appointing Baker Tilly Ottawa as the CAAIF auditors for the 2023-2024 fiscal year.

Upon motion duly made by Julia Upton, seconded by Harissios Vliagoftis, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership appoint Baker Tilly Ottawa as the CAAIF auditors for the 2023-2024 fiscal year.

6. CAAIF Board Member Re-Appointments

The Acting Chair called for a motion to approve the slate of CAAIF Board appointments and re-appointments:

- Dr. Keelia Farrell, appointment for a three-year term
- Dr. François Graham, appointment for a three-year term
- Ms. Jennifer Gerds, second renewal

Upon motion duly made by Anne Ellis seconded by Harissios Vliagoftis, and unanimously carried,

IT WAS RESOLVED THAT the CAAIF Membership approve the slate of CAAIF Board appointment and re-appointments as presented.

7. President's Report

7.1 2023 Research Grant Awardees

The Acting Chair noted that by the end of 2023, CAAIF and its research partners will have distributed \$1,132,000 in research grants and fellowships including \$300,000 for food allergy research. The Chair thanked the Research Advisory Co-Chairs, Drs. Jean Marshall and Philippe Bégin, adjudicators from across Canada who volunteered their time and expertise for peer review of all submitted grants, as well as the Advanced Education Adjudication Committee. The Chair also thanked CAAIF's 2023 research partners: AstraZeneca, Asthma Canada, Biocryst Canada, Canadian Angioedema Scholarship Program, CIHR-Institute for Circulatory and Respiratory Health, CIHR-Institute of Infection and Immunity, Canadian Lung Association, Immunodeficiency Canada, Searchlight Pharma and Takeda Canada.

7.2 2023 Fundraising Update

The Acting Chair thanked those who attended the in-person Gala in Ottawa at the Canadian Aviation and Space Museum, which had over 225 guests present. The Acting Chair extended a congratulations to Dr. Wade Watson, the awardee of the Donald Stark Award for Excellence in Leadership. Appreciation was expressed to the Gala Committee, chaired by Kimberly Waines.

8. Other Business

The Acting Chair expressed deep sadness on the pass on Bob Wener, a member of CAAIF's Board of Directors for over 16 years and more recently, an expert advisor for the Budget, Audit and Finance Committee.

The Managing Director shared with the membership that CAAIF was featured as one of the charities in a grade 5 class for Project Giveback.

9. Next Annual General Meeting

Next year's Annual General Meeting will be in 2024, following the CSACI AGM.

10. Adjournment

The Acting Chair called for a motion to adjourn.

Upon motion duly made by Philippe Bégin,

IT WAS RESOLVED THAT the 2023 Annual General Meeting of CAAIF be adjourned at 8:30 pm EST.

APPROVED:

Dr. Susan Wasserman
Chairman of the CAAIF Board

Date: _____

Ms. Andrea Wasserman, Acting Corporate Secretary to the Board
Managing Director

Date: _____